

Outside Bodies Report

Appendix 1

Part 1 – Member appointments

Body	Purpose/remit	Frequency of meetings
1.1. National House-Building Council (NHBC) Governance Council	Provides the opportunity for contact with private sector inspectors with regard to building control regulation. It is the national forum for private building regulators to co-ordinate their activities.	Annually
1.2. - Local Authorities Radiation Network (LARnet) Board (serviced by IDeA on behalf of the local authority Associations (LAAs))	<p>Set up in 1988 following Chernobyl, membership of LARnet is open to all local authorities. The Board's purpose is to:</p> <ul style="list-style-type: none"> ~ monitor radiation throughout Great Britain and maintain a National database ~ inform all members of the findings and supply information to DEFRA's Radioactive Incident Monitoring Network (RIMNET) ~ maintain a technical advisory group, ~ train members ~ maintain an Emergency Radiological Handbook <p>(The LARnet Board is keen to re-engage with all of the LAAs at member level. Whilst LA membership of LARnet is falling off, central Government appears to accord a high priority to this area by funding a third version of RIMNET's supporting technology.)</p>	Quarterly
1.3 - HSC Advisory Committee on Dangerous Substances (ACDS)	To put forward a local government perspective regarding Dangerous Substances. Nominated LGA Members and officers are invited to the Committee only after submitting a CV to the HSE.	Bi-annually

Body	Purpose/remit	Frequency of meetings
<p>1.4 Home Office Prolific and Priority Offenders Programme Board</p>	<p>The Board is chaired by Leigh Lewis and supported by the Crime Reduction Delivery Board. Membership includes ACPO, APA, LGA, HO and other key government departments. The terms of reference of the Board are to:</p> <ul style="list-style-type: none"> • Provide strategic leadership for the Prolific and Priority Offenders Programme, championing the Programme with all key stakeholders and Ministers • Be accountable to the Crime Reduction Delivery Board for the Implementation of the Programme • Drive forward and monitor the progress of the development and implementation of the Programme against identified milestones • Ensure that risks are clearly identified and actively managed • Take proactive steps to identify and take corrective action when blockages arise • Consider the migration of the existing Persistent Offender Scheme programmes and make recommendations to the NCJB <p>The Board feeds upwards through the Crime Reduction Delivery Board and the National Criminal Justice Board, to the Ministerial Committee for Crime Reduction and the Prime Minister's Crime Reduction Group</p>	<p>Monthly</p>
<p>1.5 National Offender Management Service Programme Board</p>	<p>Chaired by Baroness Scotland. This group comments on and discusses the development of NOMS.</p>	<p>3 or 4 per year</p>
<p>1.6 -DCMS High level ministerial group on licensing reform</p>	<p>The group will meet until at least Spring 06 to deal with any issues arising from the implementation of the Licensing Act.</p>	<p>Monthly (approx)</p>
<p>1.7 British Board of Film Classification (BBFC) Video Consultative Committee</p>	<p>Consultative group giving advice to the BBFC on grey areas in the classification of films and videos with the role of local government representatives being to represent the views of the general public (WLGA, CoSLA, and NILGA are also represented.)</p>	<p>3 or 4 per year</p>
<p>1.8 HSE/LACORS LA/HSE Strategic Steering Group</p>	<p>The Steering Group oversees the new HSE/LA strategic programme which envisages a significant change in how HSE and LAs work together. The HSC has</p>	<p>3 or 4 times per year</p>

Body	Purpose/remit	Frequency of meetings
	<p>asked HSE and LAs to establish together a Strategic Programme that will over the next 15–18 months develop and deliver the detailed arrangements for working together in an effective partnership.</p> <p>The Steering Group has members from the Commission and Elected Member nominees from LGA, WLGA and COSLA.</p>	<p>Last: 19/07/04 Next: 14/12/04</p>
<p>1.9 ROSPA National Water Safety Forum</p>	<p>To advise on technical aspects of Sea and Inland Waterway safety issues.</p> <p>Due to the technical nature of this Forum it may be best suited to an officer to attend and not an elected member.</p>	<p>3 times per year</p>
<p>1.10 HSC Construction Industry Advisory Committee (CONIAC)</p>	<p>CONIAC provides expert assistance to the Commission and is a major route for the HSC/E to consult with the construction industry and for the industry to draw attention to issues of concern. CoSLA is also represented. The role of the LA representatives is to:</p> <ul style="list-style-type: none"> ~ exercise influence and leadership and speak authoritatively for the local authority sector ~ play an active part in developing a strategy that will assist the industry in achieving the challenging ‘Revitalising Health and Safety’ targets it has set ~ act as a champion to bring about change and support the strategy’s delivery in the LA sector. 	<p>3 times per year.</p>
<p>1.11 Royal Society for the Prevention of Accidents (RoSPA) National Home and Leisure Safety Committee</p>	<p>An advisory committee to RoSPA, comprising a broad cross-section of home and leisure safety interests, including representatives from government departments, Regional Home and Leisure Safety Councils the Chartered Institute of Environmental Health and charities such as Age Concern. Its aim is to reduce the number and severity of accidents in and around the home.</p>	<p>3 times per year</p>
<p>1.12 DTI Trading Standards Qualification Council (TSQC)</p>	<p>The awarding body for the Trading Standards Institute (TSI), working closely with LACORS, TSI, DTI, IDeA, EO and awarding Universities.</p>	<p>Quarterly</p>
<p>1.13 Corporate Alliance against Domestic Violence (Home Office)</p>	<p>The Corporate Alliance Against Domestic Violence aims to raise awareness of and take action to reduce the human and economic impact of domestic violence in the</p>	

Body	Purpose/remit	Frequency of meetings
lead)	work place. The Alliance is chaired by Baroness Scotland QC, Minister for Criminal Justice Reform. Members are asked to sign up and commit to participating in 3 Alliance Meetings per year and to the Alliance's mission and vision.	

Part 2 – LGA Adviser Appointments

Body	Purpose/remit	Frequency of meetings
<p>2.1 ODPM Building Regulations Advisory Council (BRAC)</p>	<p>An advisory non-departmental public body, set up to advise the government on the power to make Building Regulations and to advise on any changes to the Building Regulations, both technical and procedural. The membership (which is based on personal invitation) reflects a range of professions across the construction industry, providing a comprehensive and balanced mix of technical, legal, administrative and academic advice. LGA and some other organisations are able to send observers, able to participate in debates and working parties, but with no voting rights. Working groups are set up for each proposed change to legislation, reporting back to main BRAC for approval of actions proposed, direction and for information.</p>	<p>5 times per year</p>
<p>2.2 ODPM Building Control Performance Standards Advisory Group</p>	<p>Established in July 1998 by DETR (now ODPM) to provide common standards across both public and private providers of the building regulation service. A guidance document was produced in 1999 which is currently being revised for publication in early 2006, after which the Group will move to a monitoring role, for both public and private sectors.</p>	<p>3-4 times per year (likely to meet twice a year from 2006)</p>
<p>2.3 LGA / LABC Building Regulation Charges Working Group</p>	<p>Set up in September 2005 to determine levels of building control charges that will accurately reflect the cost of various types of applications (currently, the Charges Regulations require the same charges to be levied for various applications whether or not the costs to the LA differ), with a view to making recommendations to ODPM in support of a joint LGA/LABC policy paper, submitted in September 2005, setting out the case for an overall revision of the Charges Regulations.</p>	<p>to be determined</p>
<p>2.4 Cabinet Office Quarterly Civil contingencies meeting</p>	<p>Comprises representatives of the Cabinet Office's Civil Contingencies Secretariat (CCS), LGA, SOLACE and the Emergency Planning Society. Provides a forum for exchange of information / raising issues of concern on current civil contingencies issues</p>	<p>Quarterly</p>

Body	Purpose/remit	Frequency of meetings
<p data-bbox="136 564 584 815">2.5 <i>Capabilities Programme</i> – Home Office (HO) CBRN (Chemical, Biological, Radiological and Nuclear) Resilience Programme – Partners Delivery Forum</p> <p data-bbox="136 815 584 943">2.5.1 HO CBRN Communications Sub-Group</p> <p data-bbox="136 943 584 1235">2.5.2 HO CBRN Voluntary Sector Sub-Group</p>	<p data-bbox="584 564 1733 815">Strategic group, set up to provide a forum where all organisations that need to prepare for or respond to any CBRN incident can share the latest information and their concerns, and can hear about and comment on central government work to enhance CBRN resilience. Most items are classified. LAs’ responsibilities are ‘consequence’ rather than ‘incident’ management. Representatives must have appropriate security clearance.</p> <p data-bbox="584 815 1733 943">Looks at cross-government communications issues relating to CBRN.</p> <p data-bbox="584 943 1733 1235">Set up to identify and maximise the voluntary sector contribution to UK civil protection arrangements. Membership of the sub group includes strategic representatives from key organisations involved in emergency planning and response in UK, including national/UK voluntary agencies.</p>	<p data-bbox="1733 564 2056 815">Usually quarterly</p> <p data-bbox="1733 815 2056 1054">Quarterly</p> <p data-bbox="1733 1054 2056 1235">Usually quarterly, prior to Partners Delivery Forum</p>
<p data-bbox="136 1235 584 1437">2.6 <i>Capabilities Programme</i> – ODPM Site Clearance Board</p>	<p data-bbox="584 1235 1733 1437">Set up to develop a generic template / guidance for clearance of contaminated sites following a CBRN incident, for adoption and adaptation at regional and local level, with the emphasis on the scope for the disposal of contaminated rubble. Comprises relevant government departments, LGA, ACPO, HSE, Environment Agency and fire service. Publication of template / guidance awaited.</p>	<p data-bbox="1733 1235 2056 1437">At least 2–3 times per year</p>

<p>2.7 <i>Capabilities Programme – Infectious Diseases – Human</i></p> <p>2.7.1 DH UK National Influenza Pandemic Committee</p> <p>2.7.2 Cabinet Office Flu Pandemic Planning Feedback Forum</p>	<p>Aim: to build an effective capability to vaccinate and treat people as part of an emergency response to an infectious disease such as smallpox or a ‘flu epidemic</p> <p>High-level committee providing specialist advice to the UK Health departments on the health response during an influenza pandemic and co-ordinating strategic medical planning.</p> <p>Will look at the practical issues surrounding preparedness planning for a potential influenza pandemic.</p>	<p>Currently every 3 months</p> <p>to be determined</p>
<p>Body</p>	<p>Purpose/remit</p>	<p>Frequency of meetings</p>
<p>2.9 <i>Capabilities Programme – HO Mass Fatalities Working Group</i></p>	<p>Aim: to ensure that the UK has the capacity to respond to disasters where the number of deaths is more than can be handled by existing public mortuaries. Initial guidance was published in May 2004. Since then, work has focused on building on this guidance to clarify roles and responsibilities of responders – including local authorities. Issues covered have included: victim identification; procedures to adopt in a CBRN attack; location, management and equipping of temporary mortuaries; and a framework for national response. LGA representation has particularly focused on funding and resource issues. Revised guidance is expected to be published early in 2006.</p>	<p>Originally met monthly; recent consultation has been by correspondence</p>
<p>2.10 <i>Capabilities Programme – DEFRA Flood Emergency Capabilities Programme Board</i></p>	<p>Flooding has only recently become a separate capabilities workstream. This board will look at emergency preparedness, resilience, response and recovery issues in relation to flooding incidents and will particularly take on board the areas identified as needing improvement following the Environment Agency’s major flooding exercise in 2004, <i>Exercise Triton</i>, as well as lessons learned from the Boscastle and Carlisle floods in summer 2004 and early 2005 respectively.</p>	<p>Every 2 or 3 months at present.</p>

2.11 DTI Fuel Plan Stakeholder Group 2.11.1 Priority Users Scheme Working Group	Developed from a cross-departmental fuel group, of which LGA was also a member. Includes relevant government departments, ACPO and industry representatives (both refining and retail sectors). The Group will advise DTI on the functionality and effectiveness of the Government's Downstream Oil Emergency Response Plan and on any changes proposed to the plan. One of two sub-groups set up by the stakeholder group at its first meeting in October 2005.	
2.12 Emergency Planning College Customer Board	The Board provides the opportunity for the College and its key customer representatives to consider customer requirements, expectations and college performance. The board is chaired by the Head of the Cabinet Office's Civil Contingencies Secretariat and members also include the college's Chief Executive and Director of Business Services, ACPO, Ambulance Service, British Red Cross, CFOA, government departments and SOLACE.	Bi-annually
2.13 DEFRA Radioactive Incident Monitoring Co-ordinating Committee (RIMCC)	Set up following Chernobyl in 1988 as the technical implementation committee for the Government's national response plan for nuclear accidents overseas. Now also incorporates UK nuclear accidents. Membership consists of representatives from all government departments with a role in response to nuclear accidents with one seat for local government. (LGA/COSLA/NILGA).	Bi-annually
Body	Purpose/remit	Frequency of meetings
2.14 NSCWIP Media Issues Sub-Group (supported and serviced by the Cabinet Office)	Includes representatives from broadcasters, the Press Association, Environment Agency and local authorities. Looks at the effective use of the media through the whole range of radio, television and on line services, including Ceefax, Teletext and websites, with a view to enabling the broadcast of timely, unambiguous and coordinated information to the population in the event of an emergency.	Quarterly
2.15 UK Voluntary Sector Civil Protection Forum	Set up to maximise the voluntary sector contribution to UK civil protection arrangements. Brings together representatives from central, regional and local	Every 2 yrs

2.15.1 UK Voluntary Sector Working Group	government, devolved administrations and statutory and voluntary organisations. Reviews progress and identifies next steps. Set up to support the work of the Forum and to drive forward developments.	Quarterly
2.16 HSE ACDS – Major Hazards Sub-Committee	Advises ACDS on ways of securing the health and safety of people and protecting the environment from risks of major accidents arising in the course of manufacture, handling, storage and transport of dangerous substances, including by pipeline. (The sub committee is under review as part of the review of ACDS.)	Bi-annually
2.17 HSE COMAH (Control of Major Accident Hazards) and Pipelines Safety Emergency Planning Liaison Group	Practitioners’ Group to discuss any problem areas identified in the operation of the two regimes.	6 monthly
2.18 HO Safer Parking Scheme Steering Group	To act as the steering group for the Safer Parking Scheme established by ACPO. It is aimed at reducing crime and the fear of crime in parking facilities. The Scheme is intended to encourage those responsible for car parks to improve security as a means of reducing criminal activity, the fear of crime and the perception of crime in all car parks and vehicle retention areas.	Bi-monthly
Body	Purpose/remit	Frequency of meetings
2.19 HO Crime Reduction Delivery Board	The proposed terms of reference for the Board, revised in the light of comments at the Board’s first meeting, are that it will:	Monthly

	<p>receive and agree an ‘all source assessment’ of current crime trends/issues in relation to HO crime reduction PSAs and commission action where necessary;</p> <p>issue a regular report on that assessment to the Home Secretary;</p> <p>monitor performance in respect of crime targets and levels of public confidence in crime reduction;</p> <p>take papers at each meeting on one or at most two key issues;</p> <p>agree the respective contribution of the police, local government, other Government Departments and other agencies in reducing crime and increasing public confidence; and</p> <p>ensure that crime reduction implications are taken into account in work across the criminal justice system and in other Government Departments.</p> <p>This body also prepares and discusses the agenda for the Prime Ministers (stock take) Crime Reduction Group.</p> <p>When the officer representative has been unable to attend Martin Davis, Head of Community Safety at London Borough of Hackney has taken his place.</p>	
2.20 HO Community Safety Advisers Group	Stakeholder group advising Home Office on community safety issues.	Quarterly
2.24 HO Burials & Cemeteries Advisory Group	Stakeholder group to advise Home Office officials on burial and cemeteries issues.	Every six months
2.25 HO Coroners Service Consultative Committee	Stakeholder group to advise Home Office officials on coroner service issues.	Quarterly
2.32 DCMS Gambling Licensing Group	Stakeholder group to advise DCMS officials on implications of Gambling Bill.	Quarterly
2.33 DEFRA Air Quality Forum	To oversee the implementation of Part IV of the Environment Act 1995, including the process of assessing air quality against national objectives, the declaration of Air Quality Management Areas and subsequent Action Plans. To consider changes to	2-3 times per year

	the policy and legislative framework as a consequence of European and other national initiatives. Includes UK representatives of the interested government departments, devolved administrations, NGOs, regulators and business	
Body	Purpose/remit	Frequency of meetings
2.34 DEFRA Industrial Pollution Liaison Committee (IPLC)	To act as national co-ordinating body with DEFRA and all regulators with responsibility for enforcing the Pollution Prevention and Control legislation (under which LAs are responsible for permitting emissions to all media from 'A2' premises and for dealing with pollution from all 'Part B' premises); to deal with changes to the policy and legislative framework consequent upon European or UK initiatives; and to monitor performance and review guidance and training.	2 per year
2.35 DEFRA Industry Forum	To act as a sounding board between representatives of DEFRA, the regulators and the regulated industries in respect of the Pollution Prevention and Control regime. (Meets 2 weeks prior to IPLC.)	2 per year
2.36 Environment Agency/ LGA National Liaison Group on IPPC	Established under the 2003 LGA/Environment Agency 'Working Better Together' protocol on the Integrated Pollution Prevention and Control Directive, to: (a) provide a mechanism for resolving issues that have failed to be resolved at local level; (b) monitor the implementation of IPPC and exchange relevant information; and (c) review the working of the protocol and propose amendments as necessary to further the delivery of the PPC Regulations. (A DEFRA representative attends as an observer.)	As required, but at least annually
2.37 Environmental Permitting Programme	The EPP is a new initiative to modernise and streamline environmental permitting, and aims to reduce red tape without compromising environmental standards. In summer 2005, DEFRA set up two separate stakeholder groups to provide views on how to take forward the work, looking firstly at how to combine the IPPC and waste licensing systems into a common permitting and compliance framework, to feed into a public consultation exercise, likely to begin in February 2006.	
2.37.1 Stakeholder Group	This group includes representatives from industry and professional organisations.	

<p>2.37.2 Whitehall Plus Stakeholder Group</p>	<p>This group comprises representatives from interested government departments and agencies, with LGA as the only local government representative.</p>	<p>Every 2/3 months at present As above</p>
<p>2.38 DEFRA Noise Forum</p>	<p>To act as a discussion forum on national issues. Provides a broad base of views on current and future noise issues for advice to the Minister in the development of government policies on noise control. Includes representatives of interested government departments, regulators, business and NGOs.</p>	<p>2 per year</p>
<p>Body</p>	<p>Purpose/remit</p>	<p>Frequency of meetings</p>
<p>2.39 DEFRA Neighbourhood Noise Strategy (England) Expert Steering Group</p>	<p>One of three steering groups, the others being: stakeholders (pressure / lobby groups, charities etc); and government departments, set up in August 2005 following the government's commitment to take a more strategic approach to neighbourhood noise. All groups will advise on the development of the strategy, which DEFRA intends to implement in 2007.</p>	<p>to be determined</p>

Part 3 – LGA and Central Bodies Officer Appointments

Body	Purpose/remit	Frequency of meetings
2.22 Home Office Single Non Emergency Number Programme Board	Objective – to reduce the number of non-emergency calls to 999, looking at model of New York 311 service. Group oversees the development of single non-emergency number as announced in the police reform white paper	Bi monthly
2.23 Neighbourhood Policing Programme Board	Objective – to oversee the development of the Neighbourhood Policing Programme.	Bi monthly
2.26 DCA Domestic Violence Steering Group	The advisory group provides a national forum for the discussion, development and delivery of the DCA's policies on domestic violence. It acts as a knowledge network for this policy area, and advises on future programme activity and delivery of targets and strategic objectives including child contact in this area.	2/3 times a year
2.27 CPS Domestic Violence Community Engagement External Consultation Group	To provide domestic violence advice and expertise from a voluntary agency and community perspective on a range of issues and to provide a consultative forum for the CPS on its DV work plans and associated documents (Policies, guidance etc).	4 times per year
2.27 Home Office Tackling Violent Crime – Domestic Violence Task Force	To reduce the volume of violent crime, improve police and CDRP performance and improve partnership working. The programme focuses on those CDRPs with the largest proportion of serious violent crime. We are involved in the delivery of domestic violence aspect of this programme (A similar task force is likely to be set up relating to the Specialist Domestic Violence Course – Nov 2006)	Ad hoc meetings and Visits
2.28 Children and Domestic Violence Interagency Group	LGA hosts this interagency group which looks at the impact of domestic violence on Children and Young people In Oct 2005 we launched draft commissioning guidance which out for consultation, in January 2006. Formal launch planned for later in 2006.	Bi monthly
2.29 DCMS Alcohol and Entertainments Licensing	Stakeholder group to advise DCMS officials on implications of Licensing Act 2003.	Monthly

Advisory Group		
2.30 Top level group on Alcohol and Crime.	DCM high level stakeholder group chaired by Permanent Secretary Dame Sue Street to discuss crime and disorder implications of alcohol licensing. Group objective to look at best use of the new framework of powers sand flexibilities relating to licensing and controlling crime and disorder associated with alcohol.	Every Wednesday AM from 26/10/05 to 11/01/06
Body	Purpose/remit	Frequency of meetings
2.31 National Licensing Forum	Self organised high level stakeholder group to discuss crime and disorder implications of alcohol licensing. Currently suspended. LGA/LACORS and ACPO are attempting to resurrect to monitor Licensing Act 2003. DCMS are not members.	To be agreed
2.40 LABREG (Local Authority Better Regulation Group)	Set up by the Cabinet Office Better Regulation Executive to oversee implementation of the Hampton report.	<u>Monthly</u>
2.41 Industrial Estates Working group	Crime is one of a number of issues businesses on industrial estates face, such as traffic management and environmental requirements, this group looks at establishing the main areas of concern for small and medium sized business in relation to crime and to develop and implement practical and effective measures to reduce those crimes.	Every 3 months.
2.8 <i>Capabilities Programme</i> – DEFRA Exotic Disease Policy & Emergency Preparedness Programme Steering Group	Aim: to ensure that DEFRA and partners are prepared to respond to outbreaks of animal disease. Set up initially in response to 2001 foot and mouth disease outbreak, its remit was expanded in 2003 to encompass other potential outbreaks of exotic diseases in animals (including avian flu).	Bi-annually
2.21 HO Vehicle Crime Reduction Action Team	To address the following issues in relation to vehicle crime: improving security on the different vehicle types (e.g. cars, HGVs including trailers, motorbikes and plant) including maximising the benefits of marked vehicle parts, making car parks safer; tightening the vehicle registration system and ensuring successful implementation of motor salvage and number plate regulations	Quarterly

